



# BUBBENHALL PARISH COUNCIL

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*Draft minutes- to be approved at 18<sup>th</sup> July 2017 meeting*

## **Minutes of the Bubbenhall Parish Council Ordinary Meeting held in the Village Hall, Bubbenhall, on Tuesday, 13<sup>th</sup> June 2017**

**Present:** Cllr J Lucas (Chair)  
Cllr S Baker  
Cllr C Pilgrim

Cllr P Redford (WDC)

Jane Fleming (Clerk)  
Members of Public: 1

### **1. Apologies for absence**

Apologies were received from Cllr Nwachukwu; Cllr Shattock; Cllr Powell; Cllr Haynes and Cllr W Redford (WDC)

### **2. Declarations of interest and dispensations**

None received

### **3. Minutes of previous meeting on 9<sup>th</sup> May 2017.**

These were agreed and signed by the Chair

### **4. Matters arising:**

- i. Invitation to the Neighbourhood Police to Parish Council Meeting.  
It was agreed to review this again with a possible invitation later in the year.
- ii. Private signage for reduced speed  
Cllr Lucas to investigate alternatives to using LA posts.
- iii. Overgrown footpath Home Close to Moat Close  
Clerk agreed to ask Cllr W Win Nwachukwu to check with Mr Batchelor about the fencing erected at edge of his field. Clerk to obtain quotes for replacement fencing. Clerk to contact Heritage for a quote to clear and maintain footpath and check trees etc behind Village Hall.
- iv. Notice Board – Lower End  
Cllr J Lucas to discuss with Cllr S Haynes
- v. Online storage of important documents  
The use of this facility was agreed. Initial access to be Clerk, Cllr Lucas and Cllr Baker
- vi. Parish Council logo  
This was accepted by all councillors present and will now be used on all official documents.

### **5. Highways: Update**

- i. Cllr Nwachukwu sent a photo showing cars parking on verges in Pagets Lane. Following a discussion, it was agreed there were no road signs or road markings prohibiting this and as cars were not obstructing traffic, there was nothing that could be done at this point.

Signed  
Chair:

- ii. Cllr Lucas reported there had been a speed check undertaken on Spring Hill during June 2017. 26 vehicles were shown to be speeding.
- iii. The police speed check on A445 was not included for the forum vote.
- iv. The Rugby Bin lorry has been sited driving through Bubbenhall again. Cllr P Redford has agreed to follow this up.
- v. Update from Cllr W Redford (WCC) – the pavement on Spring Hill will have the yellow markings identifying it for work. White lines will be completed within the month.

## **6. Local Plan: Update**

No update to report

## **7. Neighbourhood Plan: Update Report from Cllr Haynes in his absence:**

- i. Neighbourhood Plan - following a meeting of the steering group it was decided to make some minor changes to the wording in the draft plan before making a formal submission to WDC. These changes emerged following a recent meeting with WDC Planning Officers and were made on the advice of our consultants and in agreement with Baginton PC. This work was completed on 25th May. The submission will trigger a 6wk consultation organised by WDC. Following this the draft plan will be subject to an independent examination.

## **8. Business from members of the public**

## **9. Planning**

None to report

## **10. Youth Space & recreation ground**

- i. Bubbenhall Summer Youth Festival. Report from Cllr Haynes in his absence:  
Bubbenhall Summer Youth Festival - work in planning the event continues with the help of volunteers from the village. The event takes place on Sat 19th August. The aim is to offer the young people from the village (and surrounding villages) the opportunity to try out different activities in a safe environment. Numerous activities have been booked including a climbing wall, football, a drumming experience, a music workshop, a pottery experience, dance sessions, a Birds of Prey experience. More activities and publicity are being planned. Thanks must go to Cate Poolton and Sharon Spencer for the help they are freely giving.
- ii. There has been damage to the Multiplay. Cllr Baker has agreed to arrange repair. It was agreed that the next Newsletter should include this damage and the costs of repair. Cllr Baker to action.
- iii. Cllr P Redford reported that WDC has a list of Summer events. See website for further information

## **11. Finance**

- i. Financial report (payments and summary schedule attached)  
Cllr Baker & clerk signed cheques
- ii. exercise of public rights  
Notice was posted on website and Parish Council Notice board. Deadline is 20<sup>th</sup> July 2017

## **12. Reports from meetings attended**

- i. Cllr Lucas attended meeting where concern was expressed whether figures included in the Local Plan could be justified. There is a proposal to contact prospective MPs to see if there was any backing for the groups concern. There is another meeting this evening. If there is an update on this issue Cllr Lucas will circulate.

## **13. Parish matters (AOB)**

- i. Protect the Green Belt march  
It was agreed to await further information
- ii. Bubbenhall Football Grant  
Cllr P Redford pointed out this grant is for initial start-up costs only. Cllr Lucas agreed to check situation.
- iii. Moat Close Garages gutters.

Signed  
Chair:

Cllr P Redford agreed to look into this matter

**14. Correspondence not dealt with in other items**

<u>Date</u>	<u>Name</u>	<u>Correspondence</u>
22/05/2017	WALC	LIAS - Planning Act 2017
24/05/2017	WALC	Good Councillors Guide to neighbourhood planning
01/06/2017	WALC	NALC Conference 30-31st October Milton Keynes
12/06/2017	Committee WDC	Agenda & Reports for Planning Committee - 20 June 2017
12/06/2017	WREast	14 June WREast Community Forum

Signed  
Chair: